

MEETING MINUTES

Monday, February 13, 2017 – 5:45 PM - MCDS Muir Room

Our Mission: To support the College of Marin Dental Assisting Program as a valuable resource, and encourage positive interaction with the Marin dental community. Structure: No hierarchy, chair facilitates, productive discussions, action plans, completed in 60"

Call to Order – 5:40 (Collins)

Thank you for all who attended last meeting

Establishment of a quorum confirmed by chair (Collins)

Approval of the minutes from the last meeting (Gila, 2nd Judy, no opposed)

Ask for recording secretary – Wende volunteered

Previous goals/issues/ideas need to be addressed in 2016-2017, open discussion, ideas:

- 1) Teach-in days, should we expand the use of MCDS doctors coming in to COM for additional exposure? 5 only ***NO need for expansion***
- 2) How can we avoid last minute needs for patients for Pit and Fissure requirements? Put out to community of Doctors for need of patients
- 3) Offices not returning their end of rotation evals of students. Seemed only got 6 back so far. Paper better response than email.

Brainstorm for Focus 2017

1. More students from S. Marin. More students in program. Outreach with high schools.
 - A. Committee has reached out to high schools and starting in spring 2017 will visit each one and get word out about COM Dental Asst Program. *Brainstormed on brochure needed to hand out.*
 - B. Make sure that intern offices read requirements again for having a student; 8 hrs, RDA present, ½ time assisting chairside, etc.
 - C. Strong workforce/MCOE – Dr Collins attending meetings with Barbra Cancilla
2. Dr Collins stepping down. Employed at COM. Dental Coordinator/Instructor.
 - A. Roni Douglas DDS - stepping up to position

Upcoming meeting schedule

- Apr 10, 2017 Monday 5:45pm COM IVC Faculty Room
- June 22, 2017 Thursday, 5:30 pm short meeting, COM IVC Faculty Room then *graduation*

Meeting adjourned 6:43