

College of Marin
Administration of Justice
Advisory Committee Meeting
Friday, February 24, 2017
1430 to 1600

MINUTES

- Introductions by attendees
 - Sandy Boyd, Ed.D. AJ faculty
 - Walt Kosta, AJ faculty, Captain, San Rafael Police Department, retired
 - Mike Daly, Chief Probation Office, Marin County Probation
 - Doug Endy, Lieutenant, Marin County Sheriff's Office
 - Tom Boyd, Captain, San Rafael Police Department, retired
 - Jeff Marozick, Chief, College of Marin Police Department
 - Katheryn Horton, Grants Administrator, College of Marin

- Katheryn gave a quick review of the grants we currently have in Career and Technical Education and Workforce Education. Also presented were the areas of CTE that were funded for this year.

- Current course offerings and the three semester plan were presented and discussed. AJ enrollments are down in 3 of the 4 offered courses this semester, with no explanation; something to watch. The committee offered the following topics to explore for the future: Report Writing, Spanish for Law Enforcement and Career Exploration for all areas of Criminal Justice.

- Labor Market Information was reviewed and it was pointed out that probation was not listed. Sandy will ask Marc to update and broaden the information and it will be sent to the committee.

- The committee stressed the need for qualified applicants in all positions, sworn and non-sworn. Agencies continue to be below full staffing.

- Sandy asked for contacts at each agency so that course information and schedule can be sent each semester.

- Next steps:
 1. Continue to meet as a committee to develop a plan for marketing the AJ program in preparation for the next round of grant proposals.
 2. Within that funding, develop a course for the 2018 Summer Academy that will be focused on preparation for a career in Criminal Justice.

3. Explore the current High School Sheriff's Office Academy with the possibility of expanding that at CoM to include all Marin agencies.
 4. Explore other ways to provide a pathway from CoM to Marin agencies.
 5. Work with agencies to promote CoM courses, including Work Experience and Internships.
 6. Set appointments to meet with agency contacts.
- Tentative next meeting will be early Fall 2017.
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